

# CITY OF TALLAHASSEE

## CITY COMMISSION AGENDA ITEM

<b>ACTION REQUESTED ON:</b>	April 28, 2010
<b>SUBJECT/TITLE:</b>	Approval of Amendments to City Commission Policy 118
<b>TARGET ISSUE:</b>	N/A

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### STATEMENT OF ISSUE

The City Commission has a policy in place that provides direction for absentee ballot canvassing procedures. A review of this policy by staff has identified certain housekeeping changes that are being recommended for approval.

### RECOMMENDED ACTION

Option 1: Approve the recommended revisions to Commission Policy 118.

### FISCAL IMPACT

None

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Julia Jones  
Acting Records Administrator

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Gary Herndon  
City Treasurer-Clerk

For information, please contact: Julia Jones, ext 8241

**ITEM TITLE:** Approval of Amendments to City Commission Policy 118.

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## **SUPPLEMENTAL MATERIAL/ISSUE ANALYSIS**

### **HISTORY/FACTS & ISSUES**

It has been seven years since the City Commission last revised this policy. A review of the policies by staff identified certain changes that are being recommended for approval.

Recommended changes are housekeeping in nature. Changes make it clear that these procedures apply to municipal elections that are not held concurrent with State or Federal elections; absentee ballot canvassing for concurrent elections is done by the office of the supervisor of elections. Other changes include updating references to the City's Code of Ordinances and other minor items.

### **CHARITABLE CONTRIBUTIONS**

N/A

### **OPTIONS**

Option 1: Approve the recommended revisions to Commission Policy 118.

Option 2: Provide staff with additional guidance.

### **ATTACHMENTS/REFERENCES**

Attachment 1: Commission Policy 118

Attachment 2: Draft Absentee Ballot Canvassing Procedures